# PRINCE GEORGE'S COMMUNITY COLLEGE

**COURSE CODE:**

**HYT-308**

**Instructor:**

**Telephone:**

**E-Mail:**

**Office Hours:**
8:00am – 4:00pm

**Start Date:**

**Completion Date:**

**Days and Times:**

**Class Location:**

**Prerequisites:**

**Course Contact Hours: 8 hrs**
**Course Length: 8 hrs**
**Lecture: 8 hrs**
**Laboratory: 0**
**E-Module: Questions Only**

## SYLLABUS
## It's All About Certification

Computer certification programs are setting the standards for the Information Technology industry worldwide. Although most careers in the IT and communications fields are lucrative and lead to rapid advancement, students can move ahead even more rapidly if they have been certified. In fact, you often can earn a salary increase of 20% or more once you become certified. Nowadays, learning computer repair on your own or even having a degree in computer science just isn't enough. Companies are demanding that their IT professionals be certified as a way to measure their skills as well as computer training certification will help a computer professional get a good job and stay competitive in what is now a highly demanding Information Technology environment.

### Student Required Resources
Email Account
E-Modules

### Textbook
Student Handbook

### Material
Desktop Computer
Laptop Computer
Desktop Software (Windows 7 & Microsoft Office)

| COURSE OUTLINE | | |
|---|---|---|
| Lecture Topic | In-Class Activity/Lab Assignment | Out-Class Activity/Discussion Board/ E-Module/Homework |

**Objectives:**
- Ability to demonstrate a working knowledge of information technology
- Validates the person's commitment to the profession
- Provides comfort to employer as to the individual's knowledge, skills, abilities and experience
- Technology Certifications
    - ○

**Topics:**
- Why is Certification Important
- Certifications
    - How to identify IT field that best fits you.

| # | Module Name | Hrs. |
|---|---|---|
| 1 | Certification | 3 |
| 2 | Identify IT Career | .30 |

**Labs Exercise:**
None

Read Chapter : Student handbook and reference materials

E-module: Questions only

## Grade Point Value

| Grade | Percentage | Quality Points |
|-------|------------|----------------|
| A | 95 to 100 | 4.0 |
| A- | 90 to 94 | 3.7 |
| B+ | 87 to 89 | 3.3 |
| B | 83 to 86 | 3.0 |
| B- | 80 to 82 | 2.7 |
| C+ | 78 to 79 | 2.5 |
| C | 73 to 77 | 2.3 |
| C- | 70 to 72 | 2.0 |
| Fail | 69 or below | 0.0 |

## Methods of Evaluation

| | |
|---|---|
| Lab Assignments | 0% |
| E-Modules | 10% |
| Class Participation | <u>90%</u> |
| | 100% |

## Teaching Strategies:

Lecture/Discussion/Demonstration/Q & A's
Lab Activities
Point References
E-Module Assignments

## Homework/Out of Class Time Summary

Reading:  0 Hours per week
E-Modules: 10 minutes
Test Preparation: 0 Hours per week

## Classroom Policy

Our goal is to build a respectful learning and work environment that allows for positive communication and teamwork. To promote this all students must abide by academic policies related to attendance, behavior and professional conduct as published in the current institutional catalog

*The course syllabus is a general plan for the course; deviations may be necessary and will be announced.*