# BUS 1160: Working in a Professional Environment



## Week 4 Course Outline

**Sections**

### Overview – Ethics, Power, and Diversity

### Ethics

### Power

### Diversity

**Readings**

* ***Professionalism Skills for Workplace Success*** (Anderson & Bolt), Chapter 5.

**Discussion Question**

### Briefly describe an unethical situation that you have been made aware of either through experience or readings.

**Assignments**

* Watch videos listed below
* Exercise 5-1: What power can do
* Exercise 5-2: Receiving a gift at work
* Exercise 5-3: Legal behavior
* Exercise 5-4: Honesty Part I
* Exercise 5-5: Honesty Part II
* Exercise 5-6: What do you see (in class)
* Exercise 5-7: Look for prejudice (in class)
* Activity 5-2: Overhearing confidential information
* Activity 5-3: Potential areas for employee theft
* Activity 5-4: Thumbs-up
* Activity 5-5: Observing acts of prejudice (in class)
* Activity 5-6: Actions when being offended (in class)

**Videos to Watch**

[What is Ethics (1:55)](http://hrt-proxy.libraries.vsc.edu/login?url=http://digital.films.com.hrt-proxy.libraries.vsc.edu/PortalPlaylists.aspx?aid=6842&xtid=32706&loid=3689)

Also known as 'moral philosophy', ethics is the study of moral ideas values and principles i.e. right and wrong. Philosophers divide ethics into 3 areas: metaethics, normative ethics, and applied ethics.

[Normative Ethics (1:56)](http://hrt-proxy.libraries.vsc.edu/login?url=http://digital.films.com.hrt-proxy.libraries.vsc.edu/PortalPlaylists.aspx?aid=6842&xtid=32706&loid=3694)

Normative Ethics is the study of, or search for, fundamental principles governing how one should live- how the world ought to be, but where do these fundamental principles come from?

[Applied Ethics (3:40)](http://hrt-proxy.libraries.vsc.edu/login?url=http://digital.films.com.hrt-proxy.libraries.vsc.edu/PortalPlaylists.aspx?aid=6842&xtid=32706&loid=3771)

Applied Ethics confronts the dilemmas and decisions that affect us all, such as animal testing, environmental stewardship, capital punishment, abortion and euthanasia.

[America’s Mosaic Workplace (2:29)](http://hrt-proxy.libraries.vsc.edu/login?url=http://digital.films.com.hrt-proxy.libraries.vsc.edu/PortalPlaylists.aspx?aid=6842&xtid=2582&loid=60254)

Valuing diversity on all levels is what it will take to make American institutions, businesses, and schools truly multicultural. America is comprised of many languages, cultures, religions, beliefs, ethnicities, and more. America is more than a place.

**Additional Resources**

* [What are values, morals, and ethics?](http://managementhelp.org/blogs/business-ethics/2012/01/02/what-are-values-morals-and-ethics/)
* [www.dol.gov/dol/topic/discrimination/index.htm](http://www.dol.gov/dol/topic/discrimination/index.htm)
* [www.executiveplanet.com](http://www.executiveplanet.com)