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The WordPress.com Dashboard – Introduction Transcript

The WordPress dashboard has been designed to fit your needs and to adapt to how you feel most comfortable using it. Key to that design is the ability to both to drag and drop different panes of content and decide which will be included or left out. As different people have different priorities you can also drag and drop items around depending on what suits you.

The main idea of the dashboard is to give you a place where you can at a glance overview of what is happening on your blog, you can catch up on the news, see which post you have been working on in draft, see who is linking to you or how popular your content has been, quickly put out a no frills post, or check out and moderate your latest comments.

It is a kind of like a bird's eye view of operations from which you can swoop down into the particular details via the menu over here on the left. Let's say that the thing I usually do when I log in is check out my latest comments I might drag the recent comments pane top left and as I come to my dashboard to get an overview of what is happening maybe I will select the Right Now pane top right. I usually head right to my editor if I want to write something so I go the screen options right here and turn off Quick Press options for now. If I want to come back to it later I can switch it back on and position it accordingly. There is no right or wrong way to set up your dashboard so if you are a statsaholic for instance you might want to put your stats or incoming links right up top. It is really up to you. If you are using a smaller monitor you might also want to save space so equally you might prefer a bit more room in the panes on your dashboard. Either way you can put everything in one column and to save even more space still you can compress the menu down to just icons giving a more minimal layout.

There is no need to save your preferences WordPress remembers the layout decisions you make every time and they will be there next time you log in . So as you have seen organizing your dashboard is pretty simple and gives you lots options for configuring WordPress to work the way you prefer.

